Graduation Policy

Rationale
To acknowledge the growth and development of students as they move from primary school to secondary school and to this effect hold an official celebration for year 6 students in the form of a Graduation Evening.

Aims
- To provide the opportunity for the graduating students’ parents and staff to acknowledge the achievements of the students
- To farewell the students in an appropriate way

Implementation
- A Graduation coordinator will be appointed by the principal
- The Committee will consist of representatives from the teachers, parents and the school captains
- The Committee’s role will be to support staff in the organisation of the evening, including catering, rostering of helpers and decorations.
- A commemorative photograph will be designed and printed. The teachers will give certificates of achievement and appreciation
- The Grade 6 Graduation evening will be held on an evening as close to the end of the school year as possible. Neat and appropriate dress is required
- A graduation cake will be provided for the graduating students
- The Multipurpose room will be used as the venue
- Each graduating student will be able to invite two guests to the graduation evening
- The students will provide some entertainment activities at the teachers discretion
- Memento to be used will be the official KPS Graduation Memento
- Invitees will be the School Principal and Assistant Principal, School Council President and all staff including the integration aides
- Student souvenirs such as Graduation Bears or T-shirts can be organized as optional items at students’ expense.
- Yearbooks are optional and need to be negotiated by the Graduation Committee with the School Principal and Grade 6 Teachers
- Grade 6 students will be given various opportunities to fundraise for an end of year Grade 6 excursion. Fundraising monies will not exceed $30 per student.

Evaluation:
Evaluation will be conducted by the coordinator in consultation with the parents, students and staff.

Date: March 2014 Ratified: March 2014 Review: 2017