Library Policy

RATIONALE

The Library is an essential resource to support teaching and learning. It provides resources to teach the curriculum and provides students with resources for individual learning and recreational reading.

AIM:

- The library should be an efficiently organised resourced centre for the use of students, teachers and parents
- The library will promote an appreciation and respect for literature and books
- The library will assist in the development of research and informational skills for purposeful inquiry and informed decision making

IMPLEMENTATION

- The library will provide a range of materials, including picture story books, fiction, non-fiction and reference books, audio-visual equipment and resources for home borrowing and class usage.
- A planned program of study and library skills will be developed to form part of an overall research program.
- The librarian will work with all classes in formal research and similar activities. Students will be encouraged to use the library before school, where appropriate.
- Bulk borrowing system will operate for the convenience of the classroom teachers. The librarian will liaise with all co-ordinators to ensure that resources are available to support the integrated curriculum programs.
- All grades will be allocated a weekly session in the library with the librarian.
- The library collection will be maintained, reviewed and developed on a continual basis.
- A comprehensive collection of materials catering for various reading ages will be provided, and will be continuously reviewed and updated.
- The cataloguing of materials will follow the Dewey Decimal System and processing of materials will follow the Victorian Schools Libraries format.

EVALUATION

This policy will be reviewed as part of the school’s three-year review cycle.